



WILD GOOSE CREATIVE

CREATIVITY. COMMUNITY. HOSPITALITY. EDUCATION.

SPACE RENTAL TERMS AND AGREEMENT

FEES - \$75 for the first three hours, \$15 each additional hour. A 50% non-refundable deposit is required to secure calendar date. Rental time includes set-up, tear-down, and clean-up of space. Total rental cost and dates will be outlined on separate invoice.

RENTAL INCLUDES - Use of kitchen and serving dishes/utensils, bathroom, tables, chairs, portable projector screen, and rolling craft carts. Use of the sound and lighting equipment is allowed only if a knowledgeable lighting or sound tech is present to handle the equipment. You may hire a Wild Goose Creative tech or bring your own. The tech must consult with Wild Goose Creative prior to using the sound and lighting equipment.

RENTAL DOES NOT INCLUDE - Music source (computer iPod, CD Player), use of storage area, removal of the art gallery/pieces or any furniture from the space, or clean-up of space.

CATERING - Outside catering and beverages are allowed in the space. However, the sale of alcoholic beverages is prohibited, and no alcoholic beverages will be served to guests under 21.

DECOR - Decorations are welcome, but must be removed at the end of the event. Candles may be used if they are enclosed in proper containers, well-tended, and thoroughly extinguished at the end of the event. Nothing may be nailed to the walls of the space and all fasteners must be temporary and non-destructive.

LIABILITY - The renter assumes all responsibility for the condition of the premises, and furniture and fixtures therein, and shall indemnify and hold harmless for any damages thereto. The space shall be left as found at the end of the rental period. The renter shall hold Wild Goose Creative, Inc. harmless for any liability or responsibility for any personal injury or damage as a result of negligence, omission or mistake of renter and his/her guests, invitees and licensees.

CANCELLATION: We require 2 weeks notice or the renter will be charged for 50% of the rental fee.

EVENT ELEMENTS: We want to help you by providing space for a great event. However, we remain liable to our landlord, our neighbors, and our mission. We want to know about any element of your event that is potentially dangerous or would greatly limit the type of audience the event would be appropriate for. *If you answer "yes" to any of the questions below, this does not immediately preclude your ability to hold an event at Wild Goose Creative.* If your answer to any of these items changes during the planning phases of your event, it is your responsibility to let us know. Failure to alert us of any of the following may result in the cancellation of your event, either prior to, or during, the time rented. Will your event include:

- Fire, candles, or flammable items
- Cooking
- Special Effects (smoke, fog, strobe, etc...)
- Objects being thrown
- Dancing
- Alcohol
- Corrosive chemicals
- Excess water
- Animals
- Nudity or images of nudity
- Weapons
- Difficult to clean party decorations (confetti, silly string, etc...)
- Loud or excessive noise
- Use of the dividers
- Items hanging from the ceiling or walls
- Blocking of a parking space in front or back
- Out of the ordinary use of the parking lot or sidewalk
- Paint or stain
- Building materials or tools
- Motor vehicles inside the space

Please explain any "Yes" answers:

I have read and agreed to the terms outlined in this Rental Contract:

Signed: _____ Date: _____

Phone: _____ Email: _____